

This is a record of destruction of personal information that was collected, used and held by the AIC and is now destroyed. Please see the following details about the information destroyed, the method(s) of destruction and the date of destruction.

Name of Person Attached to Personal Information:

Personal Information Destroyed (title only):

Method of Destruction:

Paper-based copy shredded Electronic copy deleted from all files

Date of Destruction:

(day, month, year)

Destroyed by:

Name, Position

Please provide your signature to indicate that you have completed this form with accurate information.

Name

Signature

Date